

HENRY COUNTY SCHOOLS

# PARENT & FAMILY ENGAGEMENT GUIDEBOOK

2020-2021

*We're ready  
to help!*

**YOUR  
FAMILY  
RESOURCE  
CENTER  
IS OPEN!**



**EXPECT** *Exceptional*

# STOCKBRIDGE MIDDLE SCHOOL

533 Old Conyers Rd | Stockbridge, GA 30281 | 770.474.5710



**FAMILY & STUDENT SUPPORT**



# Stockbridge Middle School

533 Old Conyers Road, Stockbridge, GA30281  
Phone: 770-474-5710 Fax: 770-507-8406

Mrs. Julissa Forbes, Principal

Mr. Corey Davidson, Assistant Principal

Dr. Robin Collins, Assistant Principal

October 8, 2020

Dear Parents,

This electronic Parent & Family Engagement Guidebook includes information about our district and school's Title I Program including our **2020-2021 Title I Parent and Family Engagement Plan and School-Parent Compact**.

The **Parent and Family Engagement Plan** describes how we will carry out the parent and family engagement requirements to ensure effective involvement to support a partnership among the school, parents, family, and the community to improve student academic achievement.

The **School-Parent Compact** outlines how our parents, family, staff and the students will share the responsibility to improve student academic achievement based on the academic goals of the school.

We encourage you to review the 2020-2021 Title I Parent & Family Engagement Plan and School-Parent Compact with your child/children to ensure that everyone understands their role and expectations.

**Please use the link below to acknowledge that you and your child have read, received and agree with the information that is included in these documents. Once signed, please download this Guidebook and keep for your records.**

PLEASE CLICK [HERE](#) OR SCAN THE QR CODE TO SIGN THE ELECTRONIC ACKNOWLEDGEMENT FORM



We look forward to our School-Parent Partnership! If you have any questions or concerns, please contact Mr. Huddleston, your school's Parent Involvement Professional at Cedric.Huddleston@henry.k12.ga.us.

Sincerely,

**Julissa Forbes**  
Principal

# HCS FAMILY & STUDENT SUPPORT | Title I

## 2020-2021 TITLE I SCHOOLS

School	Principal	Phone #
Austin Road Elementary	Lois Barney	770-389-6556
Austin Road Middle	Libra Brittian	770-507-5407
Cotton Indian Elementary	Lisa Travis	770-474-9983
Eagle's Landing Middle	Dr. Malik Douglas	770-914-8189
EXCEL Academy	Lila Brown	770-957-4101
Fairview Elementary	Dr. Vaneisa Benjamin	770-474-8265
Hampton Elementary	Brian Keefer	770-946-4345
Hampton Middle	Dr. Purvis Jackson	770-707-2130
Hickory Flat Elementary	Dr. Marla Surette	770-898-0107
Locust Grove Elementary	Dr. Attenya Scott	770-957-5416
McDonough High	Antonio Mattox	470-615-3450
McDonough Middle	LaRita Wiggins	470-615-3460
Mt. Carmel Elementary	Andy Pike	770-897-9799
Oakland Elementary	Tyrome Grant	770-954-1901
Pate's Creek Elementary	Arthur Blevins	770-389-8819
Pleasant Grove Elementary	Tracie Copper	770-898-0176
Red Oak Elementary	Dr. Shaakira Akbar	770-389-1464
Smith Barnes Elementary	Dr. Carolyn Flemister-Bell	770-474-4066
Stockbridge Elementary	Jermaine Ausmore, Sr.	770-474-8743
Stockbridge High	Eric Watson	770-474-8747
Stockbridge Middle School	Julissa Forbes	770-474-5710
Tussahaw Elementary	Dr. Jocelyn Lakani-Jones	770-957-0164
Walnut Creek Elementary	Fred Latschar	770-288-8561



**HENRY COUNTY SCHOOLS**  
**FAMILY & STUDENT SUPPORT**  
**FEDERAL PROGRAMS**

# PARENT & FAMILY ENGAGEMENT

P A R E N T N E W S L E T T E R

2020-2021

Greetings HCS Parents!

We are extremely excited about the opportunity to partner with the parents and families of our 24 Title I Schools in educating their children. Despite the challenges that we have faced this year, we strongly believe in the importance of Family Engagement and will continue our work in unifying our district by fostering strong parent and family relationships. However, we understand that we cannot do this without your help. The purpose of this newsletter is to provide information about the power that parents and families have on the overall success not only of their child, but to the success of the entire district.

*Sheryl Matthews, Ed.S.*  
*Parent Engagement Specialist*



## CORE BELIEFS & COMMITMENTS

**1**

**Core Belief**

We believe each student can learn at or above grade level and will have an equal opportunity to do so.

**Commitment**

Each student will learn at or above grade level and have an equal opportunity to do so.

**2**

**Core Belief**

We believe family and community involvement is critical to student success.

**Commitment**

We will foster connections for families and community to support student learning.

**3**

**Core Belief**

We believe all learning environments should be supportive, safe, and secure.

**Commitment**

All school environments will be supportive, safe, and secure.

**4**

**Core Belief**

We believe effective teachers and leaders produce excellent results.

**Commitment**

We will recruit, support, retain, and recognize results-driven teachers and leaders.





# Parent & Family Engagement On EVERY Level!

Parent and Family Engagement is important at every stage of your child's education!

## Elementary School

- Create structured routines (morning, homework, bedtime).
- Establish ongoing communication (email, Class Dojo, Remind, etc.) with teachers and school staff to work as a team to advocate for child.
- Participate in school's academic and extracurricular activities such as Parent Workshops and Family Game Night (in-person or virtual).
- Use dinner time to ask child about school. The focus does not have to be academic.
- Serve as a volunteer on various school committees including PTO (if applicable).
- Keep track of child's academic progress by reviewing Daily Folder and Parent Portal.
- Check out games and manipulatives from Family Resource Center to reinforce skills that child learned at school.

## High School

- Utilize the summer months to prepare child for high school. Discuss increased responsibilities, course-load, etc.
- Observe child's morning, homework, and bedtime routines. Intervene as needed.
- Continue to monitor child's social media usage and behavior. Remind them of consequences.
- Introduce yourself to all teachers, counselor and the Graduation Coach (if applicable) via email.
- Encourage child to participate in school clubs or extra-curricular activities. Volunteer your time and/or resources for support.
- Continue to monitor child's academic progress via Parent Portal (Infinite Campus). Encourage them to be responsible for seeking assistance. Intervene as needed.
- Visit school's website and social media accounts to keep up with activities, events, and deadlines.

## Middle School

- Reinforce morning, homework and bedtime routines. If child is alone during morning and bedtime routines, consider phone and video check-ins.
- Establish limits with social media. Monitor child's behavior during use.
- Meet with or email all teachers (Open House, Curriculum Night, etc.) and establish communication preferences.
- Participate in school's academic workshops and extra-curricular activities (if applicable).
- Encourage dialogue about school with child by asking open-ended questions.
- Seek guidance from teacher or Parent Involvement Professional on academic resources to help child with challenging assignments.
- Establish a timeline on ways to encourage independent behaviors to prepare for high school.
- Continue to keep track of child's progress in Parent Portal (Infinite Campus). Review grades and progress with child weekly.
- Visit school's website and social media accounts regularly to keep up with school activities and events.

## Helping Your Child Succeed Academically...in EVERY Subject!

You don't have to be an expert in any subject to help your child.

- \* Attend your school's Curriculum Night or visit the district's website to familiarize yourself with the Henry Teaching & Learning Standards.
- \* Set expectations for homework and daily review of notes.
- \* Have child explain a concept to you and ask probing questions to determine their comprehension and understanding.
- \* Encourage child to have a study buddy that they can contact when they need support.
- \* Contact your child's teacher to request resources/websites that can assist you in supporting your child. Don't be afraid to ask the teacher to explain concept to you.
- \* Visit your school's Family Resource Center or contact your Parent Involvement Professional (PIP) to request additional support/resources.
- \* Avoid statements such as "I am not good at Math so you probably get that from me".
- \* If eligible, make arrangements for your child to attend tutoring with the teacher or school's Title I program.



### 8 Tips to Help Your Child Focus and Stay Engaged During Remote Learning

1. **Set a schedule and keep it** —Establish a consistent night and morning schedule with your remote learner. Use alarms/timers to assist with daily schedule.
2. **Determine how your child likes to learn**—Is your child a visual learner or do they prefer to learn hands-on (kinesthetic)? Find ways to help your child study using their preferred learning style.
3. **Set up a personal learning space for your child** — Consider establishing a specific location where your child will participate in Remote Learning daily. Avoid interrupting them while they are in school. Consider headphones if there are multiple learners in the home.
4. **Utilize Checklists and other Visual Cues**—Create a checklist that your child can utilize daily to stay on task. For younger students, use pictures and other visual cues.
5. **Connect with the school and teachers**—Don't be afraid to reach out to your child's school and teachers for support, guidance, and additional resources.
6. **Stay Positive**—Children often respond to their parent's anxieties. Make every effort to stay calm and positive, even in moments of frustration.



## Federally Funded Programs in Henry County Schools

The following federally-funded programs are available in all or select schools in the Henry County Schools district.

- **IDEA**—Exceptional Student Education (Special Education)
- **Title I, Part A** - Improving the Academic Achievement of the Disadvantaged (*only in our 24 Title I Schools*)
- **Title I, Part A** - Foster Care Program
- **Title I, Part A** - Parent Engagement Program (*only in our 24 Title I Schools*)
- **Title I, Part C** - Education of Migratory Children
- **Title I, Part D** - Programs for Neglected or Delinquent Children
- **Title II, Part A** - Improving Teacher Quality
- **Title III, Part A** - Language Instruction for Limited English Proficient & Immigrant Students
- **Title IV, Part A** - Student Support and Academic Enrichment
- **Title IX, Part A** - McKinney-Vento Homeless Assistance Act



## Facts about Title I

### What is Title I?

Title I, Part A is a federally funded program under the Every Student Succeeds Act (ESSA). The purpose of Title I under the ESSA is to ensure that all children have a fair, equal, and significant opportunity to obtain a high quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

### Who is eligible for Title I Services?

The program serves students in elementary, middle and high schools who have demonstrated the need for additional academic assistance. **A parent's financial status does not impact eligibility.** Students are identified using multiple criteria including previous year's tests scores, report cards, and teacher recommendations. A family's income IS NOT considered.

### Benefits of Title I

Title I provides schools an opportunity to offer additional support and resources to increase the academic achievement of students. In addition to student support, Title I also provides support for parents to assist their child at home in order to increase student achievement. ALL parents of students who attend a Title I School are encouraged to participate in their school's Parent & Family Engagement Program. Teachers at Title I schools also benefit from additional professional development and instructional resources.



## How Does Our School Receive Title I Money?

**MYTH—Only low-income students receive Title I Services**

**FACT—Title I Services are based on academic need, not income!**

1. The **Federal Government** provides Title I funding to each state.
2. **State Educational Agencies** send this money to school districts. How much money each district receives is determined by the number of students eligible for free or reduced lunch in the ENTIRE district.
3. **Districts** then allocate Title I funds to schools with higher rates based on the number of eligible students enrolled.
4. Finally, once funds have been released, **Title I schools:**
  - Identify the students at their school who need the most educational assistance based on various academic criteria that school has chosen. Students **DO NOT** have to be from low-income families to receive Title I services.
  - Set goals for improving the skills of all students at their school and determine how to utilize their Title I funds to support those goals.
  - Measure student progress to determine the success of the Title I program for each student.

### HCS Federal Programs Staff:

<b>Dr. Sandra Moore</b> Federal Programs Coordinator	sandra.moore@henry.k12.ga.us
<b>Kelly Coffey</b> Title I Budget Facilitator	kelly.coffey@henry.k12.ga.us
<b>Renee Barnes</b> Administrative Assistant	renee.barnes@henry.k12.ga.us
<b>Sheryl Matthews</b> Parent Engagement Specialist	sheryl.matthews@henry.k12.ga.us
<b>Katie Breedlove</b> District Math Instructional Lead Teacher	kathryn.breedlove@henry.k12.ga.us
<b>Vanessa McFadden</b> Title I Inventory/Monitor	vanessa.mcfadden@henry.k12.ga.us
<b>Dr. Lynda Daniel</b> School Improvement Specialist	lynda.daniel@henry.k12.ga.us
<b>Lisa Copeland</b> School Improvement Specialist	lisa.copeland@henry.k12.ga.us
<b>Dr. Marian Tillotson</b> School Improvement Specialist	marian.tillotson@henry.k12.ga.us

### **Your Input Matters!**

Throughout the year, your child's school will invite you to provide feedback and comments regarding various components of their Title I Program. This includes their Schoolwide Plan, the Parent and Family Engagement Plan, School-Parent Compact, as well as the Title I Schoolwide Budget (including 1% Parent and Family Engagement Budget).

Your input is extremely important as we work together to provide a quality education to our students attending one of our 24 Title I Schools.

If you are a parent or family member who would like to provide input, please contact your child's school or the district's Title I Parent Engagement Specialist, Sheryl Matthews, at [sheryl.matthews@henry.k12.ga.us](mailto:sheryl.matthews@henry.k12.ga.us).

### **PARENT'S RIGHT TO KNOW**

You as a parent have the right to request the professional qualifications of your child's classroom teachers and paraprofessionals, including:

Whether the student's teacher—

- ◇ has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- ◇ is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- ◇ is teaching in the field of discipline of the certification of the teacher.
- ◇ Whether the child is provided services by paraprofessionals and, if so, their qualifications.

### **Family Resource Centers**

A Family Resource Center is located in each of our 24 Title I Schools. ALL parents of children who attend a Title I school are welcome to visit their Resource Center. The Family Resource Center is designated solely for parents to receive support, training, and access to resources that will assist them in supporting their child. Parents of children who attend a Title I School are always welcome to check out resources, get information from workshops that they may have missed, and even access their child's grades via the Parent Portal. Each school has a full-time Parent Involvement Professional on staff whose primary role is to assist parents. There is no cost involved in checking out instructional support materials. All centers are open during school hours and after hours by appointment.

# HENRY COUNTY SCHOOLS

## 2020-2021 TITLE I SCHOOLS

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Stockbridge High	Eric Watson	770-474-8747
Stockbridge Middle School	Julissa Forbes	770-474-5710
Tussahaw Elementary	Dr. Jocelyn Lakani-Jones	770-957-0164
Walnut Creek Elementary	Fred Latschar	770-288-8561
Wesley Lakes Elementary	Jodye Rowe-Callaway	770-914-1889

**EXPECT** *Exceptional*

# Parent and Family Engagement Plan

*FINAL —September 18, 2020*

## ***What is Family and Parent Engagement?***

Henry County believes that parent involvement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. That parents play an integral role in assisting their child's learning.
2. That parents are encouraged to be actively involved in their child's education at school.
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
4. The carrying out of other activities, such as those prescribed in Section 1116 of the ESSA.
5. The carrying out of other activities, such as those described in Section 1116 of the ESEA.



## ***About our District's Parent & Family Engagement Plan***

In support of strengthening student academic achievement, Henry County Schools has developed this parent and family engagement plan that establishes the district's expectations and objectives for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's 24 Title I schools. This plan will describe our commitment to engage families in the education of their children and to build the capacity in its Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive parental involvement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions. Section 1116 of the Every Student Succeeds Act (ESSA) contains the primary Title I, Part A requirements for schools and school systems to involve parents in their children's education. Consistent with Section 1116, Henry County Schools will work with its Title I schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118 (b) and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.

**EXPECT** *Exceptional*



## ***Jointly Developed Plan***

For the 2020-2021 school year, all Title I parents were invited to participate and provide feedback on the district's and school's Plans during their school's Spring Input Meeting. Parents were invited to all meetings through flyers, emails, text messages, and postings on each school's website as well as their social media platforms. During these meeting, parents received information about the district's Strategic Priorities as well as how the district allocated its Title I funds including the 1% Parent Involvement budget.

Parents who could not attend the meeting were encouraged to submit comments and feedback regarding the Parent & Family Engagement Plan, Strategic Priorities, and Budget at any time on the school's website or to contact the school's Parent Involvement Professional. All feedback received by May 29, 2020 in reference to the district's Parent & Family Engagement Plan was considered. Upon final revision, this plan was incorporated into the CLIP and submitted to the state.

This plan is posted on our district's Title I page under Parent & Family Engagement. It will also be included in every Title I School's Parent & Family Engagement Guidebook.

## ***District Support to Strengthen Our Schools***

The district's Title I Parent Engagement Specialist will provide assistance and support to all 24 Title I schools to ensure family engagement requirements are being satisfied and that family engagement strategies and activities are being implemented. Title I schools will receive notifications and resources from the district's Parent Engagement Specialist to help them improve and strengthen family engagement. In addition to frequent communication and school visits, the Title I Parent Engagement Specialist will hold monthly meetings and trainings with its Title I schools' Parent Involvement Professionals and other appointed representatives to review family engagement plans and activities as well as provide guidance with the assistance of parents for Title I Schools to build staff capacity in Parent and Family Engagement.

Additionally, the district's Title I Office will host Annual Title I Compliance Training in July for all Title I Principals , Title I Teachers ,Tutors and Title I Parent Involvement Professionals to review parent and family engagement compliance requirements and activities.

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## **RESERVATION OF FUNDS**

Henry County Schools will distributed 100% of the total reserved amount of Title I Parent & Family Engagement funds that it received for the 2020-2021 year directly to all of its Title I schools to support their local-level Parent & Family Engagement programs and activities.

The district will provide clear guidance and communication to assist each Title I school in developing an adequate parental involvement budget that supports programs that reach parents and family members at home, in the community, and at school. Each Title I school will host a Parent Input Meeting for parents to provide suggestions how these parental involvement funds will be used at the school-level.

Parent feedback and meeting minutes from these meetings will be reviewed by the school to determine areas of need for the 2020-2021 school year and consider changes to the parental involvement budget.

## ***Building Capacity—Henry County’s Mission IS Possible!***

Henry County and the Title I Office will take the following measures in order to build the schools’ and parents’ capacity for strong parent and family engagement that will improve student academic achievement through the following districtwide activities and strategies:



### **SUPPORT FOR PARENTS**

- ★ Sharing vital information to parents of Title I schools on the Georgia Standards of Excellence, state and local academic assessments including the Georgia Milestones, as well as the required assessments for students including assessments for parents of children receiving ESOL services. The dates and locations for these workshops will be posted on the district’s Title I webpage as well as the websites of our Title I Schools. Parents will also receive workshop notifications via flyers, email, REMIND, and Infinite Campus.
- ★ The district’s Title I Parental Involvement webpage as well as each Title I school’s webpage will contain additional information such as parent guides and effective strategies that will assist parents in helping their children at home.
- ★ Copies of these materials will be made available by request for parents who may have limited Internet access as well as those in need of translated versions.
- ★ Collaborating with our local Pre-K, Early Reading & Literacy Programs, as well as participating Technical & Post-Secondary Schools to share school information that will help prepare parents and their child(ren) for transitions into elementary, middle, high, and beyond.
- ★ Ensuring that all information related to school and parent programs, meetings, and other activities is available to all parents in an understandable and uniform format, such as flyers, newsletters and calendars and posted on the district and/or school website. Parent notifications and resources will be sent home in parents’ native language, where applicable, and interpreters will be available at parent events and meetings. Information posted on the district Web site will be translated to the extent practicable. The district will also utilize school telephone systems, school websites, local news media, and other school message systems to post information for parents.

### **SUPPORT FOR SCHOOL STAFF**

- ★ Providing ongoing support to Parent Involvement Professionals (PIPs) and Title I Principals in the efforts to communicate and build partnerships with parents. The district’s Parent Engagement Specialist will also train appropriate school staff and faculty on creating a welcoming environment and improving school-parent communication.
- ★ Developing partnerships with community members and business leaders to serve as school and district level speakers in order to build staff capacity. The district will encourage collaboration between all stakeholders by posting meeting information on the district’s website and share with our 24 Title I Schools.

## ***Opportunities for Meaningful Parent Consultation***

All parents and families of students attending a Title I school are encouraged and invited to fully participate in the opportunities described below. Input and suggestions from families are an essential component of the district and school improvement plans that are developed each year.

### **School & District Level Parent Input Meetings & Panel Discussions**

*Ongoing, throughout the year*

Henry County encourages all parents of children attending a Title I School to participate in their school's Parent Input Meetings and other Panel Discussions. Each Title I School will send home information regarding the date and time of these meetings. Information will also be posted on each school's webpage as well as the district's Title I webpage.

### **Title I Parent & Family Engagement Input Meeting**

*April 2021—May 2021*

All Title I Families are invited to provide input via online surveys on the district's Title I Consolidated LEA School Improvement Plan, the Title I Parent & Family Engagement Plan, and District's Parental Involvement Budget. Notices regarding these input opportunities will be provided to parents in advance using multiple communication methods.

## ***Parent & Family Engagement Annual Evaluation***

In the Spring, Henry County Schools will evaluate the content and effectiveness of this Plan for Shared Student Success and the various parental involvement activities to improve the academic quality of the Title I schools through an annual Parent & Community Stakeholder Input Meeting. Our goal is to work with parents and family members to identify barriers to greater parent participation in our Title I schools. We plan to identify specific needs that parents and family members have with supporting the achievement of their children and communicating to faculty and staff. These surveys and feedback forms will also be posted on the district and school websites for parents who are unable to attend.

In addition to the annual survey, each Title I school will also have a Spring Parent Input Meeting to discuss the school's Title I Programs and conduct their own school level evaluation. The results from district forums, Parent Input Meetings and Annual surveys will be used to improve the district and school level Parent & Family Engagement program.

## **ACCESSIBILITY**

In carrying out the parental involvement requirements established by Section 1116 of the ESEA, the District's Title I Parent Engagement Specialist will communicate and collaborate with the Student Services office and Title III Coordinator to ensure full opportunities for participation including providing information and school reports in a language parents can understand to parents with limited English proficiency, parents with disabilities, and families of homeless and migratory children including providing information and school reports in a language parents can understand.



## ***Informing and Empowering Parents***

All families of children attending a Title I school are invited to attend Title I meetings and events at the school and district level to share their ideas and suggestions to help the district, schools, and students to reach our student academic achievement goals. The following is a list of sample workshops that will be offered at your child's school or on the district level. For the 2020-2021 meetings will be held in person as well as virtually.

- **Open House and Curriculum Nights**—discover and get connected with the various school and district level resources that are available to parents in Henry County Schools.
- **Principal Chats and "POP-In with the PIP"**—come talk to your school's principal or Parent Involvement Professional about specific topics or get information from a meeting that you missed.
- **Georgia Milestones Sessions**—families can hear from educators and each other about ways that they can prepare their child for the state assessments.
- **Literacy Workshops for Parents**—learn ways to get struggling or reluctant readers back on track.
- **Family Game Nights (Math & Science)**—participate in content area workshops to learn ways to encourage learning at home while still having fun.
- **"Bring Your Parent to School" Day (Middle Schools)**—come spend the day with your child to gain more insight on their school day and how you can extend their learning at home.
- **Calling all High School Parents!** - attend various forums on specific topics that will assist you in supporting your high school student and their post secondary plans.
- **District Family Connections Workshops and Live Parent Sessions**— Open to all HCS families to learn more about various topics to support the social, emotional and academic needs of their students such as *Tips for Remote Learning* and *Accessing the Infinite Campus Parent Portal*.

## ***Adoption***

This district level Parent and Family Engagement Plan has been developed jointly and agreed upon with parents and family members of children participating in Title I, Part A programs as evidenced by the collaboration of parents, school, and district personnel at the annual Parent & Community Stakeholder Input Meeting as well as online comments received by parents via the district's website.

This plan as adopted by Henry County Schools on September 14, 2020 and will be in effect for the 2020-2021 academic school year. The school district will distribute this plan in multiple ways to all parents of participating Title I, Part A children on or before October 30, 2020

### **Contact information**

For additional information regarding this plan or Title I Parent and Family Engagement, please contact:

**Sheryl Matthews, Ed.S.**

**Title I Parental Engagement Specialist**

**[sheryl.matthews@henry.k12.ga.us](mailto:sheryl.matthews@henry.k12.ga.us)**

**770-898-2792 ext 131**





# Stockbridge Middle School

533 Old Conyers Road, Stockbridge, GA 30281

Phone: 770-474-5710 Fax: 770-507-8406

*Mrs. Julissa Forbes, Principal*

*Mr. Corey Davidson, Assistant Principal*

*Dr. Robin Collins, Assistant Principal*

Greeting SMS Families!

Welcome to the start of a great and exciting year! I am Cedric Huddleston, the new Parent Involvement Professional (PIP) here at Stockbridge Middle School (SMS). As the PIP, I am here to keep you informed of all parent/family related events, volunteer opportunities, and most importantly, to act as a liaison between you and your student's teachers.

Parent involvement makes a huge impact on the lives of our students and your participation will enrich your student's educational experiences. I encourage you to ask your student's teachers about additional ways you can become more involved in your student's education. I am here to support you in any way possible to ensure your student's academic goals and needs are met. We will work together to make sure your student reaches his or her full potential.

I also encourage you to become familiar with our school website: [www.schoolwires.henry.k12.ga.us/sms](http://www.schoolwires.henry.k12.ga.us/sms). There, you will find weekly updates, along with a wealth of resources to assist you as an SMS parent. Our building is currently open to parents based on appointments only, but you are more than welcomed to visit our Parent Resource Center (PRC) in the Media Center filled with a variety of tools to help make the most of your efforts as well. The PRC is specifically designed for parents to:

- Receive free information about education, child development, parenting, and community service
- Utilize laptops (PRC use only) to check your child's grades
- To check out books with tapes to listen/read with your student at home

The Parent Resource Center is open from 9am – 3pm on Mondays through Fridays. You can also get updates through our Parent Involvement Remind Account, which you can connect with using your phone or smart device at <https://www.remind.com/join/47g9ac>. To make an appointment or to speak to me directly, call 770-474-5710 (ext. 217)

Sincerely,

**Cedric Huddleston**

Parent Involvement Professional

BE AMAZING!  
NEVER GIVE UP!  
MAKE A DIFFERENCE!  
EMBRACE KINDNESS!  
LIVE YOUR DREAM!  
MAKE TODAY BETTER THAN YESTERDAY!  
#TIGER PRIDE



# Stockbridge Middle School

533 Old Conyers Road, Stockbridge, GA30281  
Phone: 770-474-5710 Fax: 770-507-8406

*Mrs. Julissa Forbes, Principal*

*Mr. Corey Davidson, Assistant Principal*

*Dr. Robin Collins, Assistant Principal*

## Parent's Right to Know Notification

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Date: August 6, 2020

Dear Parents,

In compliance with the requirements of the Every Students Succeeds Act, Stockbridge Middle School would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/or paraprofessional(s). The following information may be requested:

- Whether the student's teacher---
  - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact Principal Julissa Forbes, at (770)474-5710.

Sincerely,

Julissa Forbes  
Principal



# Stockbridge Middle School Parent and Family Engagement Plan For Shared Student Success 2020-2021

**Draft: 9/30/2020**

**Stockbridge Middle School  
Julissa Forbes, Principal  
533 Old Conyers Rd.  
Stockbridge, GA 30281  
(770) 474-5710  
[www.henry.k12.ga.us/sms](http://www.henry.k12.ga.us/sms)**

*Si necesita este documento en español, por favor póngase  
en contacto con 770-474-5710*

## What is Title I?

Stockbridge Middle is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement. All Title I schools must jointly develop with all parents a written parent and family engagement plan.



## School Plan for Shared Student Achievement

### What is it?

This is a plan that describes how Stockbridge Middle School (SMS) will provide opportunities to improve parent engagement to support student learning. SMS values the contributions and engagement of parents in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that SMS will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.



### How is it revised?

Stockbridge Middle School invited all parents to attend our Parent Input Meetings to review and revise this Parental and Family Engagement Plan, as well as the School-wide Plan, our School-Parent Compact and our Title I budget which includes our 1% Parent and Family Engagement budget. We also invited all parents to provide ideas on building staff capacity. The plan is posted on our school website for parents to view and post feedback throughout the year. We also distribute an annual survey by sending it home with students and posting it online to ask parents for their suggestions on the plan and the use of funds for family engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year including our annual Family Expo event. If the Title I Schoolwide Plan is not satisfactory to parents, the parents comments will be submitted to the district Title I office for review.

### Who is it for?

All students of SMS participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Stockbridge Middle School will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

### Where is it available?

Final versions of the 2020-2021 plan will be distributed to parents at the Annual Title I Meeting and will be made available in the front office and with your child's home-room teacher. Parents can also retrieve a copy of the plan in the Parent and Family Resource Center and on the school website.

## **2020-2021 District Goals**

1. All schools/applicable departments will develop and implement a plan to meet the academic and social and emotional needs of all students and staff.
2. 100% of the classroom instruction will consistently incorporate research-based and personalized learning strategies that will increase rigor in the classroom and improve student achievement.

## **2020-2021 School Goals**

**Goal #1** Stockbridge Middle School will increase the percentage of students in grades 6 through 8 scoring proficient and above on the **2021** Georgia Milestones End-of-Grade assessment in English Language Arts from 25.17% to 30% and increase the percentage of all students meeting grade-level CCRPI Lexile targets from 43% to 50%.

**Goal #2** Stockbridge Middle School will increase the percentage of students in grades 6 through 8 scoring proficient and above on the 2020 Georgia Milestones End-of-Grade assessment in Math from 16.06% to 25%, and increase the percentage of students in grades 6 through 8 scoring proficient and above on the **2021** Milestones End-of-Grade assessment in Science from 19.82% to 25%.

**Goal #3** Stockbridge Middle School will increase the CCRPI star climate rating from 3 to 4 stars.

## **School-Parent Compacts**

As part of this plan, Stockbridge Middle and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all our students reach grade-level academic standards. The compact will be reviewed and updated annually based on feedback from parents, students and teachers during the school year events, surveys, and our parent input meetings. The school-parent compact are kept with each child's teacher if parents need a copy.

## **Let's Get Together!**

Stockbridge Middle will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. All meetings for parents and family members will be held virtually and recorded for future references for parent convenience

### **Annual Title I Meeting — October 29th, 2020**

SMS will review the finalized Title I Schoolwide Plan, School-Parent Compact, Parent & Family Engagement Plan and the Title I Parent and Family Budget. All parents are highly encouraged to attend this informative meeting.

### **Bring Your Parent to School Day — February 2021**

Parents are invited to attend a day at SMS and experience a day of classes with their student. Parents will be introduced to the technology of Personalized Learning and copyright piracy rights.

### **Parent Involvement Events—Monthly**

Opportunities for parents to spend time with their students, while receiving valuable information from Stockbridge Middle's Administration and Staff.

### **Georgia Milestones Town hall Meeting - February 2021**

Meeting with parents to discuss last years test results and how to prepare your student for the Georgia Milestones.

### **9th Grade Parent Transition Meeting— March 2021**

Parents are invited to attend The Rising 9th Grade information night at Stockbridge High School. Parents will learn about the curriculum, and 9th grade expectations.

### **Rising 6th Grader Parent and student Night— May 2021**

SMS will host a night to meet our new families transitioning to middle school. Parents and students are welcomed to SMS to tour the school and learning about SMS curriculum for 6th graders.

### **Spring Parent Input Meeting – May 2021**

We invite parents to provide their input on our Schoolwide Plan, school– parent compact, Title I Parent & Family plan and how to build our staff capacity for the 2020-2021 school year.

### **Virtual Parent Conference Nights — October 2020/January—March 2021**



### **Parent Resource Center**

Parents are invited to call the school and schedule an appointment to visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

**Monday-Friday: 8:30am – 3:30pm**

### **Parent and Family Engagement**

SMS believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Stockbridge Middle School is committed to helping our parents attend the parent and family activities listed in this plan. Please call us if you need assistance with childcare, transportation, or translation services in order to participate in our programs.

(770) 474-5710

**Let's Get Together . . .**

### **Stockbridge Middle School Shall:**

Stockbridge Middle will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our goals. We will:

- \* Provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.
- \* Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement.
- \* Educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners.
- \* Ensure that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
- \* Share information in English and Spanish on the school website and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- \* Communicate with all families and the community on a regular basis regarding school wide events and activities, such as phone messages, social media, and flyers.
- \* Collect feedback from parents at all events, place feedback cards in the front office and post suggestion form on the school website in order to respond to parents' requests for additional support for parent and family activities.
- \* Use our Partners in Education and School-Community Team to improve awareness of the activities and events listed in the school parent and family plan.
- \* Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- \* Provide quarterly training for staff during their planning period on strategies to improve communication with parents and ideas to increase family engagement with core academics activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- \* Partner with local elementary and high schools, college and career ready resources, parent resource centers to help prepare parents and their children for successful school transitioning.

### SMS School Community Team

Stockbridge Middle invites all parents to join the SMS School Community Team to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet at least twice during the school year, but parents and family members can also submit their ideas or suggestions during any school activities and meetings as well as through our parent surveys and web-site. If you would like to learn more about the School Community Team, please contact our Parent and Family Engagement Program at (770) 474-5710

### Building School- Staff Capacity

Each Title I school shall educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school. After a review of our parent survey, Stockbridge Middle School staff will receive ongoing training and support on the following topics:

- ◆ Communicating with Parents
  - ◆ Ways to improve parents in your classroom
    - ◆ Removing the Jargon
    - ◆ Tips on Providing Positive Feedback
- ◆ How to create a Welcoming Environment for Parents
  - ◆ Communicating to EL Parents
  - ◆ Homework Expectations for Parents

### SMS Community Team

Yes, I am interested in joining the SMS School Community Team  
Yes, please contact me so I can learn more about the Tiger School Community Team  
Yes, this sounds like a great idea, please keep me posted about future meetings

Name: \_\_\_\_\_  
Child's Name and Grade: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email address: \_\_\_\_\_

### Parent and Family Engagement Standards

Stockbridge Middle and our parents have adopted the National PTA Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are listed below



### Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office or e-mail Mr. Huddleston at cedric.huddleston@henry.k12.ga.us

Name: (optional) \_\_\_\_\_  
Telephone Number: (optional) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## What is a School-Parent Compact?

Our annual school-parent compact offers ways that we can work together to help our students succeed. This compact provides strategies to help connect learning at school and at home.

Effective Components:

- Link to academic achievement goals
- Focus on student learning skills
- Describe how teachers will help students develop those skills using high-quality instruction
- Share strategies that staff, parents, and students can use.
- Explain how teachers and parents will communicate about student progress
- Describe opportunities for parents to volunteer, observe, and participate in the classroom

## Jointly Developed

The parents, students and staff worked together and shared ideas to develop the school-parent compact. Teachers suggested home learning strategies, parents added ideas to make them more specific, and students told us what would help them learn. Yearly meetings are held to review and revise the compact based on students' academic needs and the school's academic achievement goals.

***Parents are welcome to contribute comments at any time!***

All feedback will be collected and reviewed during the allotted input meetings with parents. Please call (770) 474-5710 or visit our website, [www.henry.k12.ga.us/sms](http://www.henry.k12.ga.us/sms), for more information on the school-parent compact.

## Stockbridge Middle School



## Building Partnerships

Stockbridge Middle School offers ongoing events and programs to provide parents and students with access to our staff:

- [Fall and Spring Parent Input Meetings](#)
- [Parent Involvement Remind](#)
- School website and social media (updated weekly)
- Title I Monthly Calendars
- Parent Resource Center-(M-F, 8:30am – 3:30pm)
- Workshops will be scheduled throughout the month
- [School Council](#)
- To make an appointment with your child's teachers, visit the school faculty web page or call at (770) 474-5710

## Communication about Student Learning

Stockbridge Middle is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- Parent-teacher-student conferences
- Updates to the school website, Teacher websites/ blogs
- Infinite Campus (IC)
- Progress notes, phone calls, & emails

### Questions about your child's progress?

Contact your child's teacher by phone (770) 474-5710 or email. Faculty and Staff E-mail addresses are on the school website [www.henry.k12.ga.us/sms](http://www.henry.k12.ga.us/sms)

## Parent and Family Engagement

There are many opportunities at our school for parents to volunteer and play a role in their child's education. Please consider joining the faculty, staff, and your student through some of the following events and programs.

- \* Charting Our Journey
- \* Reading Bowl & Book Talks
- \* Lunchroom Monitors
- \* Parent Involved Events
- \* Parent Workshops
- \* Concession sells during lunch & athletic events

If you would like to volunteer, participate or learn more about these opportunities, please contact: [Mr. Huddleston at \[cedric.huddleston@henry.k12.ga.us\]\(mailto:cedric.huddleston@henry.k12.ga.us\)](mailto:Mr.Huddleston@cedric.huddleston@henry.k12.ga.us) or (770) 474-5710 or visit

the Parent Resource Center (Inside the Media Center).

## Title I School-Parent Compact for Student Achievement

**2020-2021**

**Final Copy: 9/15/2020**



## Stockbridge Middle School

533 Old Conyers Rd.  
Stockbridge, GA 30281  
770-474-5710  
[www.henry.k12.ga.us/sms](http://www.henry.k12.ga.us/sms)

**Julissa Forbes – Principal**

## Our Goals for Student Achievement

### 2020-21 District Goals

1. All schools/applicable departments will develop and implement a plan to meet the academic and social and emotional needs of all students and staff.
2. 100% of the classroom instruction will consistently incorporate research-based and personalized learning strategies that will increase rigor in the classroom and improve student achievement.

### 2020-21 School Goals

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**Goal #3** Stockbridge Middle School will increase the CCRPI star climate rating from 3 to 4 stars.

## Teachers, Parents, Students - Together for Success

### As a school, we will...

Stockbridge Middle School teachers understand the importance of the school experience to every student and their role as a teacher and role model. Therefore, the teachers agree to carry out the following responsibilities:

- Provide students with 1:1 technology with online and offline academic resources to assist students and parents at home.
- Provide online tutoring to help students in need of strengthening in reading and math.
- Teachers will offer before and after school tutoring in all subject areas.
- Teachers will update graded work weekly.
- Parents will receive a weekly summary through Google classroom.



### As parents, we will...

Stockbridge Middle School parents joined staff to develop ideas about how families can support students' success in math and reading. The parents agree to carry out the following responsibilities:

- Parents will contact teachers with academic concerns as needed throughout the school by
  - \* Emails
  - \* Phone Calls
  - \* **Remind**
- Parents are encouraged to monitor grades through Infinite Campus and through Google Classroom Weekly Summary reports.
- Follow student's teachers on Google Classroom and assist students with teachers expectations on students work.
- Attend SMS Math and ELA family nights and monthly academic workshops

### As Stockbridge Middle Students, we will..

Stockbridge Middle School students joined staff and parents to develop ideas about how they can succeed in school and reach their full potential in Math and Literacy. The students agree to:

- \* Participate in class, complete assignments daily and submit assignments when due
- \* Actively participate in IF time to enhance skills and concepts where students needs additional assistance in ELA and math
- \* Speak up and ask for help when I do not understand new math or ELA concepts.
- \* Use classroom time to focus on learning, mastering, and applying math and ELA strategies necessary to achieve my academic goals
- \* Have good time-management skills and manage ELA projects and math performance tasks.





# HENRY COUNTY BOARD OF EDUCATION

— EXPECT *Exceptional* —



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annette.edwards@henry.k12.ga.us  
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sophe.pope@henry.k12.ga.us  
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pam.nutt@henry.k12.ga.us  
District 1

## Henry County Schools 2020-2021 Calendar

July 2020					August 2020					September 2020				
M	Tu	W	Th	F	M	Tu	W	Th	F	M	Tu	W	Th	F
		1	2	3	3	4	5	6	7		1	2	3	4
6	7	8	9	10	10	11	12	13	14	7	8	9	10	11
13	14	15	16	17	17	18	19	20	21	14	15	16	17	18
20	21	22	23	24	24	25	26	27	28	21	22	23	24	25
27	28	29	30	31	31					28	29	30		

  

October 2020					November 2020					December 2020				
M	Tu	W	Th	F	M	Tu	W	Th	F	M	Tu	W	Th	F
			1	2	2	3	4	5	6		1	2	3	4
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11
12	13	14	15	16	16	17	18	19	20	14	15	16	17	18
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25
26	27	28	29	30	30					28	29	30	31	

  

January 2021					February 2021					March 2021				
M	Tu	W	Th	F	M	Tu	W	Th	F	M	Tu	W	Th	F
				1	1	2	3	4	5	1	2	3	4	5
4	5	6	7	8	8	9	10	11	12	8	9	10	11	12
11	12	13	14	15	15	16	17	18	19	15	16	17	18	19
18	19	20	21	22	22	23	24	25	26	22	23	24	25	26
25	26	27	28	29						29	30	31		

  

April 2021					May 2021					June 2021				
M	Tu	W	Th	F	M	Tu	W	Th	F	M	Tu	W	Th	F
			1	2	3	4	5	6	7		1	2	3	4
5	6	7	8	9	10	11	12	13	14	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	21	22	23	24	25
26	27	28	29	30	31					28	29	30		

\* ES & Seniors Only

- Early Release Dates
- Entire District Closed
- Students & Teachers Out
- Students Out
- First Day of Semester
- Report Cards

- ### IMPORTANT DATES
- 1st Day of School  
**Aug. 17**
  - Labor Day  
**Sept. 7**
  - Fall Break  
**Sept. 21-25**
  - Thanksgiving Break  
**Nov. 23-27**
  - Semester Break  
**Dec. 21 - Jan. 5**
  - 2nd Semester Starts  
**Jan. 6**
  - MLK Day  
**Jan. 18**
  - Presidents Day  
**Feb. 15**
  - Winter Break  
**Feb. 16-19**
  - Spring Break  
**Apr. 5-9**
  - Last Day of School  
**May 26**

- ### IMPORTANT STAFF DATES
- District-Based Professional Learning Days  
**July 29, Nov. 3, Jan. 5**
  - School-Based Professional Learning Days  
**July 27-28, July 30-31, Jan. 4, May 27-28**

The Henry County Board of Education has authorized the publication of this handbook in accordance with School Board policies and applicable laws. It contains important information for parents, students, school personnel, visitors, and residents. **Have a great school year!**